



Hollis Cemetery Trustees
7 Monument Square
Hollis, New Hampshire 03049
Tel. 465-2209 Fax 465-3701

RULES AND REGULATIONS

I. RULES

- A. Cemetery Hours: The cemeteries will be open to visitors from dawn until dusk will be posted at the entrance to each of the six Hollis cemeteries.
- B. Burials
1. Burials will be permitted, except as noted in Section 3 below, at all times. Normal Summer Burial Period of April 1st through November 30th of each calendar year.
 2. During the months of December through March, otherwise known as the Winter Period, parties may request permission from the Cemetery Trustees to allow burials during this time period, if they so desire, except as noted in Paragraph 3. All requests will be reviewed on an individual basis by the Cemetery Trustees and the Director of Public Works and every effort will be made to accommodate the requesting parties. However, permission will be granted subject to weather conditions, the ability to locate and open gravesites and the availability of manpower required to perform the necessary operations. A separate fee schedule will be established which will reflect the extra costs incurred to conduct burials during this Winter Period.
 3. There will be no burials on Sunday or any day observed as a Holiday by the State of New Hampshire or Hollis.
- C. No Vehicle shall be ridden or driven in any part of the cemeteries except upon designated roadways. All funeral processions while within the grounds will be subject to the approval of the Director of Public Works, or designee.
- D. Henceforth, in these Rules and Regulations, whenever Director of Public Works is mentioned, it also includes designee.
- E. No person shall gather flowers, either wild or cultivated, on the premises, or break, or mark any tree, shrub or plant, or mark upon, deface, or injure any rustic seat, or other structure on the grounds. (Exceptions are noted VIII -
- F. Firearms shall not be discharged in the Cemetery, except for salutes at military funerals.
- G. Any persons disturbing the quiet and good order of a cemetery by noise, fast or improper or disorderly conduct, or who violates any of the rules, will be compelled to leave the grounds, by the Director of Public Works, and such person will be dealt with as provided by law.

H. No alcoholic beverages to be consumed on Cemetery grounds pursuant to Town Ordinance.

II. REGULATIONS

- A. All graves shall measure four (4) feet by ten (10) feet, excepting the 2-grave section of the East Cemetery measuring eight (8) feet x twelve (12) for a 2 grave section.
- B. Graves shall be used for no other purpose than a place of burial for the human remains. Monuments, tablets or other memorial structures and all burials therein shall be under the supervision of the Director of Public Works.
- C. No more than four (4) graves shall be sold to an individual unless approved, in writing, by the Trustees.
- D. Payments for graves including perpetual care shall be made at the time of purchase. All payments should be made payable to: TOWN OF HOLLIS
- E. The owners of rights of burial, or their heirs, shall not grant, sell, alienate or otherwise dispose of said exclusive right of burial to any person or persons without having first obtained the written approval and consent of the Cemetery Trustees. It shall be optional for the Trustees to grant or withhold such approval and consent.
- F. The Trustees will furnish to persons who desire to purchase rights of burial a copy of the Regulations, Cost Sheet, and respond to any specific questions.

III. BURIALS

- A. Two infant burials per grave lot or one infant burial over full burial will be permitted.
- B. All subjects for burials including amputated limbs must be received in an enclosed container.
- C. All burials shall be enclosed in a cement vault, a metal vault or cemetery grade vault. In infants or amputated limbs that require a separate container, the container shall not be more than 36 inches or less in length.
- D. No burial shall be made until the Director of Public Works has been furnished with a written order such as may be required by a Town Ordinance or by the laws of the State, together with an order from the owner of the right of burial in the lot in which the burial is to be made from the legal representative.
- E. No grave shall be opened for burial, removal, or inspection unless under the direction of the Director of Public Works. Removal shall be done at the discretion of the Director of Public Works.
- F. The burial fee, as established by the Trustees, shall be paid to the Town of Hollis as shown on the attached cost sheet.

IV. CREMATIONS

- A. Each grave will permit two (2) cremations.

- B. In an existing grave where full burial has occurred, only one (1) cremation marker shall be allowed.
- C. In an existing grave where an infant burial has occurred, one (1) cremation marker shall be allowed.
- D. A burial fee shall be made for each cremation. * See attached cost sheet.

V. PERPETUAL CARE

- A. All lots are under perpetual care.
- B. Perpetual care is limited to raking, mowing and seeding of lots when necessary.

VI. MARKERS AND MONUMENTS

- A. No monument, cenotaph, headstone or other structure may be erected or placed in the cemetery without proper foundation approved by the Director of Public Works.

With respect to markers, monuments, or other memorial structures, the following shall apply:

1. Single or two grave lots – flush markers only, except in designated two-grave lots section of the East Cemetery, where a monument shall be allowed with a base not to exceed three (3) feet wide by one (1) foot deep, and the total height not to exceed three (3) feet.
 2. Each grave shall be allowed one (1) flush marker, not to exceed 26 x 12 inches.
 3. On lots containing 4 or more graves a traditional monument shall be allowed with a base not to exceed five (5) feet wide by two (2) feet deep, and the total height not to exceed forty-two (42) inches.
 4. The second type of monument to be allowed on lots containing 4 or more graves is a Slab Monument; three (3) feet wide, eight (8) inches deep, and the total height not to exceed fifty-four (54) inches.
 5. All 4 grave lots must be purchased in an 8 x 20 configuration with the monument in the center. Any 4 grave lots purchased prior to November 15, 2000 are exempt from this requirement and the monument location will be determined by the Trustees.
- B. All measurements, as specified, are maximum.

VII. LANDSCAPING

- A. Requests for the planting of trees and shrubs must be in writing and mailed to the following address:

HOLLIS CEMETERY TRUSTEES
7 Monument Square
Hollis, NH 03049

- B. No trees or shrubs may be planted without the written consent of the Cemetery Trustees. No trees shall be planted on any grave.

- C. If any tree or shrub becomes detrimental to a lot, or to the Cemetery or grave branches, roots or otherwise, or is dangerous or inconvenient, the Trustees shall have the duty and the right to remove any and all parts thereof.
- D. No fence or flowers shall be placed around the perimeter of any lot.
- E. Flowers should be placed at the memorial.
- F. All work done in the cemetery by owners, their aids or employees will be subject to supervision by the Director of Public Works.
- G. All rubbish and waste resulting from this work will be removed by owners, their aids or employees.
- H. If, as the result of work done, the good appearance of the cemetery is affected, the Trustees may put such lots in order at the expense of the owners.
- I. Shrubs shall be pruned semi-annually.
- J. The placing of small flags on graves is allowed, with the understanding that the groundkeepers have the right to remove them at a later date, if necessary.
- K. The placing of artificial flowers on graves will not be allowed.

VIII. RECORDS

- A. The Trustees shall keep records for the orderly conduct of the cemetery affairs. These records shall include, but are not limited to, those which will enable the Trustees and the Town to locate by name, age and date, every burial or removal and the exact location of each lot.

IX. ENFORCEMENT

- A. The Director of Public Works is empowered and authorized to enforce these Rules and Regulations. The Trustees have the authority to grant exceptions or change any of the preceding rules.

COST LIST

Fees effective as of October 22, 1998

LOT FEES:	One grave lot	\$200.00
	Two grave lot	400.00
	Three grave lot	600.00
	Four grave lot	800.00
	Two grave lot/Monument	500.00
	Section of East Cemetery	

BURIAL FEES:

Summer	Full burial	\$250.00
	Infant burial	100.00
	Cremation	100.00
	Limb burial	75.00
Winter	Full burial	\$400.00
	Infant burial	250.00
	Cremation	250.00
	Limb burial	225.00

All burial fees to be paid to the Town of Hollis will be the responsibility of the Funerals

TWO DAYS NOTICE REQUIRED FOR ALL BURIALS